

Waste Walk Template

- 1) Walk around the work area and observe people and process
- 2) Observe areas where you see a potential waste from the 8 types below
- 3) Brainstorm improvement ideas to help remove the waste you identified

Waste	What did you see?	How can you remove it?
 <p>Defect • Efforts caused by rework, scrap or incorrect information</p>		
 <p>Over-production • Production that is more than needed before it's needed</p>		
 <p>Waiting • Wasted time waiting for the next steps</p>		
 <p>Non-Utilized Talent • Underutilizing people's talents, skills, knowledge and ideas</p>		
 <p>Transportation • Unnecessary movements of product and material</p>		
 <p>Inventory • Excess products and materials</p>		
 <p>Motion • Unnecessary movement by people</p>		
 <p>Extra-processing • More work or higher quality than is required by the customer</p>		